

**SOUTH HURON HOSPITAL ASSOCIATION  
MINUTES OF BOARD OF DIRECTORS MEETING  
Thursday, October 14, 2021, 5:30 pm  
Open Session**

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**Present:** Bruce Shaw, Chair                      Brian Heagle, Vice Chair                      Laura Stire  
Dan Best    Christie MacGregor                              Aileen Knip  
Tara Oke    Rob Morley

Nancy Peter    Darlene Borland                                      Heather Klopp  
Michelle Wick    Pat O'Rourke

**Regrets:** Brad Sheeler

**Recorder:** Stevie Cowdrey

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1. Call to Order, Welcome & Land Acknowledgement – *Bruce Shaw*
  - Bruce Shaw (Chair) called the meeting to order at 1741 hours.
2. Declaration of Conflict – *Bruce Shaw*
  - Members were asked to voice any declarations of conflict.
  - There being no further declaration, the meeting continued. Should an unanticipated conflict arise during the course of this meeting, members were asked to notify the Chair, immediately.

3. Agenda Items

Agenda – Bruce Shaw

3.1 October 14, 2021 Agenda

**Motion:**                      *To approve the agenda as presented for the October 14, 2021 Board meeting.*

**Moved by:**                      *Christie MacGregor*

**Seconded by:**                      *Aileen Knip*  
*Carried.*

Consent Items – Bruce Shaw

3.2 Board of Directors Meeting Minutes – September 9, 2021

**Motion:**                      *To accept the September 9, 2021 Board of Directors minutes as presented.*

**Moved by:**                      *Rob Morley*

**Seconded by:**                      *Brian Heagle*

*Carried.*

3.3 Board Chair Report

***Motion:*** *To accept the Board Chair Report as presented.*

***Moved by:*** *Tara Oke*

***Seconded by:*** *Brian Heagle*

*Carried.*

4. Operational Update

4.1 President & CEO Report & Workplan Update – *Nancy Peter*

- Of note, SHHA has secured an Accreditation Coordinator who will assist us in meeting our unmet standards from our previous survey.
- Deadline for responses to master plan and strategic plan was Tuesday – we have received 1 response for our master plan, and 3 for our strategic plan, and each will be evaluated tomorrow.
- We have recently received over \$1M in HIRF funding which we will likely use for our generator project.
- Capacity issues remain – currently sitting at 163%.

***Motion:*** *To accept the President & CEO Report & Workplan Update as presented.*

***Motioned by:*** *Laura Stire*

***Seconded by:*** *Aileen Knip*

*Carried.*

4.2 Financial – CFO (August) – *Darlene Borland*

- Similar to previous reports, the pandemic is causing SHHA to endure increased costs – mostly staffing and PPE related.
- Due to the timing of preparation, the statements provided do not reflect any additional funding. However, SHHA has recently received notification that incremental COVID-19 expenses will be reimbursed for Q1 and Q2. (~\$205-\$215K)
- Darlene and Michelle are working on securing additional funding to reflect our ongoing capacity increases and are currently waiting to hear back from OHW.

***Motion:*** *To accept the Financial Update as presented.*

***Motioned by:*** *Christie MacGregor*

***Seconded by:*** *Rob Morley*

*Carried.*

4.3 Clinical – CNE - *Michelle Wick*

- SHHA does not have any nursing vacancies at this time, but because we bring in extra staff when census is high, staff burnout is becoming an issue – we do not have a large staffing pool to pull from.
- Many high acuity patients that are resource intensive.
  - Michelle is working with the Physiotherapy department to offer services in the evening hours (currently only 7-3).
- Mock infant deliveries are starting this month in our ED thanks to an educational agreement in place with HPHA.
- SHHA has hired another ultrasound technician, which should help with our backlog of ultrasound appointment referrals.

***Motion: To accept the Clinical Update as presented.***

***Motioned by: Aileen Knip***

***Seconded by: Laura Stire***

***Carried.***

#### 4.4 Clinical – COS – *Dr. Mark Nelham*

- In Dr. Nelham’s absence Darlene shared that we have an anticipated go-live timeline for CPOE of March-April 2022.
- Acceptance of this project is coming along, Sheona (Clinical Informatics Specialist) is working with physicians individually to assist with the learning curve.

#### 4.5 Patient Experience Story – *Heather Klopp*

- As shared in the meeting package, SHHA Social Worker Jessie Brown was able to bring together community resources during a time of acute need to enable access to services for those who may not have otherwise received help.
- The Board shared their appreciation of this unique model and encouraged this time of innovation to continue.

***Motion: To accept the Patient Experience Story as presented.***

***Motioned by: Laura Stire***

***Seconded by: Christie MacGregor***

***Carried.***

### 5. South Huron Hospital Foundation

#### 5.1 Update from the Foundation – *Pat O’Rourke*

- The recent golf tournament was the most successful tournament to date, raising nearly \$45K compared to a typical \$20K-\$25K.
- Smile cooking campaign also set a new record of \$12,350 (up from \$11,049 last year).

- Radiothon was also very successful, raising ~43K and surpassing the established goal of \$40K.
- Of note, the SHHF Board to agree to provide some funds for the development of our master plan, as well as our strategic plan. The SHHF has embarked on their own strategic planning process and has also begun revising their by-laws.

***Motion:***            ***To accept the SHHF Update as presented.***  
***Motioned by:*** ***Tara Oke***  
***Seconded by:*** ***Aileen Knip***  
***Carried.***

*Pat O'Rourke left the meeting at 1848 hours.*

6. Strategic Matters

6.1 HPAOHT Update – *Aileen Knip*

- Google drive link has been emailed to Directors and everyone is encouraged to review this resource.
- The Board to Board Representation Committee already has membership from a Huron and a Perth hospital, so while Aileen isn't able to sit on this committee, she will share information as she receives it.

*Darlene Borland, Heather Klopp and Michelle Wick left the meeting at 1857 hours.*

7. In-Camera Session – *Bruce Shaw*

***Motion:***            ***That this Board meeting proceed to the in-camera session at 1858 hours.***  
***Moved:***            ***Tara Oke***  
***Seconded:***       ***Christie MacGregor***  
***Carried.***

*Returned to open session at 2014 hours.*

In-Camera 4.4            Partnerships – *Bruce Shaw*

***Motion:***            ***That the Board of Directors authorizes the Board Chair to begin discussions in principle, with other healthcare agencies with the purpose of having collaborations and/or partnerships.***  
***Motioned by:***       ***Dan Best***  
***Seconded by:***       ***Laura Stire***  
***Carried unanimously.***

8. Next Meeting – *Bruce Shaw*

- Thursday, November 18, 2021 at 5:30 p.m.

9. Adjournment – *Bruce Shaw*

**Motion:** *To adjourn open session at 2018 hours.*  
**Moved by:** *Aileen Knip*  
**Seconded by:** *Brian Heagle*  
**Carried.**



Bruce Shaw  
Acting Board Chair



Nancy Peter  
Interim President & Chief Executive Officer